

**CHESAPEAKE CITY PLANNING COMMISSION  
REGULAR MONTHLY MEETING**

**Minutes for  
November 7, 2007  
6:30 pm**

Harry Sampson  
Mary Lynn Huberty  
Tom Wheeler  
Frank Hill, Chair  
Lee Hutton  
Bill Miners  
Rich Taylor  
Jim Koshmider, Interim Town Administrator  
Cristal Jordan, Clerk/Treasurer  
Bill Wilkers, Zoning Inspector

Frank Hill brought the meeting to order at 6:30pm

**Approval of the minutes from October 3, 2007**

Tom Wheeler made the motion to accept the minutes with making corrections on Tabled Item #1, Action Item #1 & #4. Mary Lynn Huberty 2<sup>nd</sup>.

**Vote**                    **Aye – All in favor**  
                             **Nay - 0**  
                             **Motion carried.**

**Staff Reports:**

Jim Koshmider, Interim Town Administrator  
Report attached  
Bill Wilkers, Zoning Inspector  
Report attached

**ACTION ITEMS**

1.     220 Charles Street – Roof and deck approved by Historic Commission.  
      **Rich Taylor made the motion to approve the application for the two level deck and roof with the contingent upon providing a plot drawing showing the addition on the plot drawing. Bill Miners 2<sup>nd</sup>.**

**Vote**                    **Aye – All in favor**  
                             **Nay – 0**  
                             **Motion carried.**

2.     2525 Augustine Highway Unit C & D – Banner sign permit for Lazer Hut.

**Tom Wheeler made the motion to allow the Lazer Hut to put up a grand opening banner for 14 days with the contingency the property owner Dean Geracimos pays his permit application fees and appeals application fees and when the banner goes up the Town Hall is notified. Harry Sampson 2<sup>nd</sup>.**

**Vote**                    **Aye – All in favor**  
                             **Nay - 0**  
                             **Motion carried.**

3.     2525 Augustine Highway Unit C & D - Temporary sign permit for Lazer Hut.  
**Harry Sampson made the motion to approve the temporary sign for ninety days for the Lazer Hut contingent on the date for the Appeals board for roof top signs from property owner Dean Geracimos. Mary Lynn Huberty 2<sup>nd</sup>.**

**Vote**                    **Aye – All in favor**  
                             **Nay – 0**  
                             **Motion carried.**

4.     334 Biddle Street – Demolition permit for pool house.  
**Mary Lynn Huberty made the motion to accept the application for the pool house demolition. Bill Miners 2<sup>nd</sup>.**

**Vote**                    **Aye – All in favor**  
                             **Nay – 0**  
                             **Motion carried.**

5.     515 Biddle Street – Replace existing deck.  
**Bill Miners made the motion to approve the deck. Lee Hutton 2<sup>nd</sup>.**

**Vote**                    **Aye – All in favor**  
                             **Nay – 0**  
                             **Motion carried.**

6.     Chesapeake Inn – Roof top sign.

7.     Chesapeake Inn – Tiki Bar rooftop sign.

8.     Chesapeake Inn – Temporary sign for 90 days.  
**Bill Miners made the motion to table action items 6, 7, & 8 on the agenda for a period of 180 days or until the amendment to the sign ordinance is complete. Mary Lynn Huberty 2<sup>nd</sup>.**

**Vote**                    **Aye – All in favor**  
                             **Nay – 0**  
                             **Motion carried.**

9. C & D Canal House – Install new windows and doors on upper and lower floors.  
**Lee Hutton made the motion to approve the application to install new windows and doors on the lower and upper floors. Any structural modifications will require an amendment to this application and a permit from the County. Bill Miners 2<sup>nd</sup>.**

**Vote**                    **Aye – All in favor**  
                             **Nay – 0**  
                             **Motion carried.**

10. C & D Canal House – Office addition over trash compactor; close up overhead door area.  
**Tom Wheeler made the motion to approve application contingent upon this work not be in the flood plain and Mr.O’Connell is required to get a county permit. Bill Miners 2<sup>nd</sup>.**

**Vote**                    **Aye – All in favor**  
                             **Nay – 0**  
                             **Motion carried.**

11. C & D Canal House – Generator pad.  
**Tom Wheeler made the motion to approve the application contingent upon: design & installation must meet requirements of all government agencies (i.e. MDE – Flood Plain Management, Critical Area). County electrical permit is Required before start of installation and Flood plain certification after completion. Harry Sampson 2<sup>nd</sup>.**

**Vote**                    **Aye – All in favor**  
                             **Nay – 0**  
                             **Motion carried.**

12. C & D Canal House – Stucco exterior of building including office addition and lower floor at electrical panels.  
**Considered Maintenance**

**No Vote**

13. C & D Canal House – Install new sanitary sewer and backflow shut off at manhole.  
**Tabled until sewer issues are resolved.**

14. C & D Canal House – Build new portico at front entrance.  
**Tabled until master plan issues are resolved.**

15. C & D Canal House – Remove old roof structure at front entrance; build handicap ramps, new stairs.  
**Tabled until master plan issues are resolved.**

16. C & D Canal House - Flood plain; see plan.  
**Tabled until master plan issues are resolved.**
17. C & D Canal House – Install roof on south side; four A-frames as to plan.  
**Tabled until master plan issues are resolved.**
18. C & D Canal House – Install veranda deck on 2<sup>nd</sup> floor; south, west, east with 2 fire escapes as to plan.  
**Tabled until master plan issues are resolved.**
19. C & D Canal House – Approvals of original notes 1 to 14; permit requests of 10 items delivered on 10/29/07.  
**Tabled until master plan issues are resolved.**
20. Union Park – Park sign and bulletin board.  
**Rich Taylor made the motion to approve the application as submitted. Lee Hutton 2<sup>nd</sup>.**

#### **Vote**

**Adjourn: Lee Hutton made the motion to adjourn. Harry Sampson 2<sup>nd</sup>**

**All in favor**

